# Trafford Borough
## Monthly Business Meeting Minutes- May 4, 2021

The Trafford Borough Council held its monthly business meeting on Tuesday, May 4, 2021, at 7:00 p.m., in the Manchester Room.

Council President, Kris Cardiff, called the meeting to order and led the Pledge of Allegiance and Moment of Silence.

Roll Call of Attendance by Borough Manager Ashley Stack:

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| (Present) | Kris Cardiff, Council President | Craig Alexander, Solicitor |
| | Steven Perovich, Council Vice-President | Ashley Stack, Borough Manager |
| | Zack Cole, Councilmember | Ed Llewellyn, Mayor |
| | Christopher Corrales, Councilmember | Justin Veverka, Code Enforcement Officer |
| | Leslie Peters, Councilmember | |
| | Casey Shoub, Councilmember | |
| | Ralph Deabner, Councilmember | |
| (Absent) | Charles Miller, Emergency Management Coordinator | |

**Minutes:** A motion "to approve the minutes of April 6, 2021, regular council meeting" was made by Councilman Cole and seconded by Councilman Perovich.

Councilwoman Peters questioned why the discussion meeting minutes from April were not included on the agenda. Manager Stack stated they are generally passed at the following meetings due to the length of the discussion meetings.

The motion carried unanimously 7-0.

**Payment of Bills:** A motion "to approve the expense voucher list dated May 4, 2021" was made by Councilman Shoub and seconded by Councilman Cole.

The motion carried unanimously 7-0.

**Public Comment:**
Councilman Cardiff read the rules for public comment.

Bill Kornrumph, the owner of 409 Cavitt Avenue, came before the council to obtain answers regarding circulating rumors that the Trafford Fire Department is suing the Borough of Trafford. Mr. Kornrumph stated the former TEMS building is now being rented out to a private business to which the Fire Department receives rental income. Mr. Kornrumph stated that the Fire Department is currently running a private ambulance service out of the borough building. Mr. Kornrumph stated you cannot run a private business out of a building built using taxpayer dollars and free of charge. Mr. Kornrumph stated he was present this evening to receive answers on what is truly going on.

Solicitor Alexander stated there is litigation between the Fire Department and the Borough of Trafford. Due to the litigation, we cannot provide any additional comments regarding the litigation in a public setting. The public can view the proceedings of the matter at the Westmoreland County Courthouse. The ambulance issue is part of the litigation, and the borough cannot control how the Fire Department decides to rent the TEMS building.

Fire Chief Brain Lindbloom commented on agenda item number nine. Chief Lindbloom stated the corner of Brownstone Court and Wallace Avenue also does not have a stop sign. Chief Lindbloom suggested adding a stop sign to that intersection.

Manager Stack stated the only reason these additions were proposed to be added was that we received complaints from residents in those areas.

**Borough Manager's Report:**
Manager Stack contacted Community & Economic Development to check on the status of the Blight Remediation Grant and was informed the DCED board would be conducting their final review on May 25 with hopes to receive an answer by the end of the month.

If we obtained this grant, its purpose is to raze four blighted properties in town. The properties are on Cavitt Avenue, Duquesne Avenue, Murrysville Road, and First Street.

Don Glenn spoke to A. Liberoni regarding the paving project, and they plan to begin on Inwood Road next week.

Manager Stack spoke with the PennDOT engineer in charge of the Forbes Road reconstruction project and was informed the road would be opened next week.

Sewage bills for the period of November through February are due on Friday, May 14.

Clean-up Day's are scheduled for Friday, May 14, from noon to 8:00 p.m. and Saturday, May 15, from 8:00 a.m. to 4:00 p.m.

The general fund balance is approximately $755,102.00. The liquid fuel balance is approximately $161,515.00. The recreation fund balance is approximately $4,402.00. The sewage fund balance is approximately $763,742.00, and the Veteran's Memorial Park fund balance is approximately $7,555.00.

Manager Stack introduced and welcomed the new Code Enforcement Officer Justin Veverka. Manager Stack stated he could be reached at the borough office.

Mayor's Report:
Mayor Llewellyn reported for April a total of one hundred and thirty service calls, with seven criminal complaints filed and fifteen citations issued.

Mayor Llewellyn stated foot patrol would commence again.

Mayor Llewellyn stated there would be four officers present during the Memorial Day Parade.

Mayor Llewellyn stated the full-time eligibility list is now complete. Manager Stack will need to contact the members of the Civil Service Board to certify the list.

Community & Economic Development: Councilman Perovich stated he met with the manager of the new Club '80s. To start, they are planning on being open on Fridays and Saturdays. They recently submitted a building permit as some remodeling will need to be done.

There is a newly renovated storefront available for rent on Cavitt Avenue if anyone is interested.

General Government & Finance: Councilman Corrales suggested looking for a grant to help with the cost of the proposed speed limit signage changes.

Parks & Recreation: Councilwoman Peters reported that the Recreation Board is planning to participate in the Summer Playground Program at Fairmont and the Terrace. The Recreation board recommended a modified program from 9 a.m. to noon. The details are still being coordinated; as soon as everything is ironed out, Councilwoman Peters stated she would share the details.
Councilwoman Peters questioned if public works still had the tetherball purchased by the rec board last year. If they still have it, can you have them put it up?
Manager Stack stated it is either in the shed or down at the shop, and she will pass along the message.

Councilman Perovich questioned whether we could provide higher wages for the prospective playground supervisors. Linda Bires of PTARC suggested this, as we are the lowest paid at $7.50. She had a hard time finding prospects. Councilman Perovich offered a rate of $9.00 per hour.

Councilwoman Peters stated she would need to discuss this with the recreation board. She, too, did receive the information from Linda. Councilwoman Peters said she was waiting on the hire list from Linda to propose the increase.

Planning, Property, & Ordinances: Councilman Deabner stated he did not have a report this evening.

Public Safety: Councilman Cole stated he did not have a report this evening.

Public Works & Sanitation: Councilman Shoub reiterated the Clean-up Day's details.

**Presidents Report:** Councilman Cardiff read a report sent from Brandon Lacina. In short, Councilman Cardiff stated the old Dr. Gates building is newly renovated and looking for a new tenant. Secondly, the WHT is looking for volunteers.

### Ordinance change adding stop signs

A motion "to approve the ordinance amending Chapter 188, Section 57, Stop Intersections, of the Trafford Borough Code, adding a stop sign on Ridgecrest Court (at the intersection of Ridgecrest Court and Bradford Square Drive) and adding stop signs at the intersection of Hillcrest Drive, Bradford Square Drive, and Coventry Court" was made by Councilwoman Peters and seconded by Councilman Perovich.

Councilwoman Peters questioned what would need to be done to add a stop sign at Brownstone Court.

Manager Stack stated we would need to readvertise the ordinance. Adding a stop sign at this intersection would not require a traffic study as this area is not heavily congested.

Councilwoman suggested a yield sign instead. Manager Stack stated any signage would require the advertisement of a new ordinance.

The motion carried unanimously 7-0.

### Allegheny County Hazard Mitigation Update

A motion "to approve a resolution for the Allegheny County Hazard Mitigation Update for 2020" was made by Councilman Shoub and seconded by Councilman Corrales.

Manager Stack stated she received an email from Allegheny County Hazard Mitigation commenting to qualify for any post-disaster or hazard mitigation grant funding over the next five years; we would need to adopt the proposed resolution.

Solicitor Alexander stated Allegheny County Hazard Mitigation updates their plan every so often. The last update was in 2012.

The motion carried unanimously 7-0.

### Resignation of Officer Castro

A motion "to accept the resignation of part-time police officer Robert Castro" was made by Councilman Cole and seconded by Councilman Deabner.

The motion carried unanimously 7-0.

### LED Streetlight Conversion Program

A motion "to approve the Duquesne Light LED Streetlight Conversion Program application for 28 lights in the amount of $3,052.00" was made by Councilwoman Peters and seconded by Councilman Deabner.

Councilwoman Peters questioned which lights are being proposed. Councilman Shoub stated it is a continuation of where we left off in South Trafford to First Street and up to Brinton Avenue.

The motion carried unanimously 7-0.

### New Business

Mayor Llewellyn provided an update on the ball fields. The Girls Softball Organization had their clean-up event at the ball fields, where they painted all of the dugouts and the concession stand. All the locks were changed, and keys were provided to the Seniors League and public works.

Solicitor Alexander commented at the council's request on a Penn-Trafford News article titled "A late change denied residents voice at a Trafford Council Meeting where council takes action without public input." Solicitor Alexander stated the reason for the change was due to COVID-19 exposure. We anticipated a live in-person meeting; however, there was a COIVD exposure where we must protect the public, which resulted in the session being switched back to Zoom. The news article implicated that we did so to take action on a $2,600.00 lawn tractor for the South Trafford ball fields. Solicitor Alexander stated in his opinion council took the correct action in moving the meeting to Zoom due to the exposure. There was a change notice on the front door of the Municipal Building. We did speak to both individuals who were unable to attend, and neither person was upset when they learned why the change occurred. The Penn-Trafford News usually follows up with the council as to why certain things take place. This was an atypical article. There was no

intent to deceive the public or to show a lack of transparency. Solicitor Alexander stated this council has made every effort to be transparent with the public.

## Adjournment

Councilman Cardiff announced the next regular Council Meeting for Tuesday, June 1, 2021, at 7:00 p.m.

A motion "to adjourn" was made by Councilman Deabner and seconded by Councilman Perovich. The motion carried unanimously 7-0.