Trafford Borough
Monthly Business Meeting Minutes- June 1, 2021

The Trafford Borough Council held its monthly business meeting on Tuesday, June 1, 2021, at 7:00 p.m., in the Manchester Room.

Council President, Kris Cardiff, called the meeting to order and led the Pledge of Allegiance and a Moment of Silence.

Roll Call of Attendance by Borough Manager Ashley Stack:

(Present)	Kris Cardiff, Council President	Craig Alexander, Solicitor
	Steven Perovich, Council Vice-President	Ashley Stack, Borough Manager
	Zack Cole, Councilmember	Ed Llewellyn, Mayor
	Christopher Corrales, Councilmember	
	Casey Shoub, Councilmember	
	Ralph Deabner, Councilmember	
(Absent)	Leslie Peters, Councilmember	Charles Miller, Emergency Management Coordinator

Councilman Cardiff announced an Executive Session held June 1, 2021, for matters of litigation.

Minutes: A motion "to approve the minutes of April 20, 2021, discussion meeting and May 4, 2021, regular council meeting" was made by Councilman Cole and seconded by Councilman Perovich.

The motion carried unanimously 6-0.

Payment of Bills: A motion "to approve the expense voucher list dated June 1, 2021" was made by Councilman Perovich and seconded by Councilman Cole.

The motion carried unanimously 6-0.

Public Comment:

Councilman Cardiff read the rules for public comment.

Dolores Sutton, a resident of 601 Brinton Avenue, made a request to the council to keep Port Authority services in town. Ms. Sutton expressed the need for the senior citizens.

Solicitor Alexander stated he sent a letter to Port Authority explaining Viaduct Way and Fourth Street will soon be repaired and paved. Port Authority was informed we would no longer permit the use of Viaduct Way and Fourth Street as a layover point once the repairs were underway.

Councilman Perovich stated the bus service is not being eliminated in its entirety. Port Authority made an announcement on the television that they are only changing the route.

Borough Manager's Report:

Manager Stack thanked the public works department along with all of those who volunteered. Manager Stack stated this year was the largest clean-up event ever. We were able to fill nine 30-yard dumpsters along with the collection of two-hundred tires.

The borough was awarded the Blight Remediation Grant in the amount of $197,200.00. To be used to raze structures on Cavitt Avenue, Duquesne Avenue, First Street, and Murrysville Road.

A. Liberoni has installed the binder course on Viaduct Way, Inwood Road, and Mary Street. The wearing surface will be placed down later this week.

The general fund balance is approximately $762,372.00. The liquid fuel balance is approximately $157,793.00. The recreation fund balance is approximately $4,452.00. The sewage fund balance is approximately $906,438.00, and the Veteran's Memorial Park fund balance is approximately $7,565.00.

Manager Stack stated she had received several complaints regarding the roadway of Hillcrest Drive. Manager Stack met with the borough engineer to determine if anything could be done in the meantime, as this roadway is scheduled to be paved next year.

The engineer determined a temporary repair would cost approximately $26,000.00. Manager Stack stated she is of the same opinion as the engineer and the public works foreman to hold off until next year. It is not financially responsible to spend $26,000.00 on a temporary repair that would be ripped up in a year for a proper repair.

Councilman Perovich questioned if public works could patch the holes. Manager Stack stated the patch would just come right out.

A member of the audience questioned if a bond was posted from the developer of Bradford Sq II. Manager Stack stated no, the roadway was already in need of repairs prior to the start of construction.

Mayor's Report:
Mayor Llewellyn reported a total of one hundred and thirty-eight service calls, with eight criminal complaints filed, and twenty-one citations issued for the month of May.

Mayor Llewellyn stated at the resident's request foot patrol is now active.

Mayor Llewellyn thanked the police department, fire department, and the American Legion for organizing a beautiful Memorial Day Parade and Ceremony.

Community & Economic Development: Councilman Perovich stated the Memorial Day Parade was very nice and a special thanks to the American Legion for leading the charge. Club 80's is still undergoing renovations.

Brandon Lacina, member of the TBA stated he has heard they are planning for a projected opening end of June early July.

General Government & Finance: Councilman Corrales stated he is still looking at options on an electronic speed sign. He has received three quotes regarding the matter. One quote was solar powered, generator powered, and battery powered. Councilman Corrales stated he also reached out to local representatives for any funding options.

Councilman Corrales stated he would be in attendance for the Civil Service meeting on June 14, 2021, at 6:00 p.m.

Parks & Recreation: Councilwoman Peters was not in attendance. Councilman Perovich reported the playground program will begin next week. Manager Stack reported the program would start June 7th and run on Tuesday, Wednesday, and Thursday's from 9:00 a.m. to 12:00 p.m.

Planning, Property, & Ordinances: Councilman Deabner stated he did not have a report this evening.

Public Safety: Councilman Cole stated he did not have a report this evening.

Public Works & Sanitation: Councilman Shoub stated at a previous meeting a question arose regarding the bricks on Viaduct Way and if they were all going to be removed during the reconstruction. Councilman Shoub reported the bricks in between the tracks were removed, however, the bricks on each side were kept as they were in suitable condition for milling.

Presidents Report: Councilman Cardiff thanked all of those involved with planning the Memorial Day Parade. Councilman Cardiff reported he is revamping the website and making sure it stays updated.

Manager Stack stated she spoke with the website developer regarding online payment. He has been working on this for some time to make sure the back end is correct when running reports. We are almost ready for a test run. Hoping to have this up and running for the next billing cycle.

Weight Limit Fourth Street & Viaduct Way
A motion "to approve the advertisement of an ordinance establishing seven-ton weight limit restrictions on Fourth Street and Viaduct Way" was made by Councilman Deabner and seconded by Councilman Cole.

Manager Stack stated this item was briefly discussed during a ZOOM meeting, however, at that time the weight limit study had not been completed. The study is now complete, and the maximum weight limit is seven-ton.

The motion carried unanimously 6-0.

Advertisement for Garbage & Recycling Collection

A motion "to approve an advertisement requesting bids for garbage and recycling collection" was made by Councilman Deabner and seconded by Councilman Shoub.

Manager Stack stated the bid packet is the same as previous years. The only additional request on the borough's behalf was to add an additional dumpster for Clean-Up Day's. We are requesting bids for both garbage and recycling. We are seeking recycling bid rates for weekly and bi-weekly pick up.

Councilman Perovich questioned if the specs included bulk pick up, HHW, and e-waste. Manager Stack stated, yes, it also includes leaf and yard waste.

The motion carried unanimously 6-0.

Advertisement to Hold Demolition Hearing

A motion "to approve the advertisement to hold a demolition hearing for structures located on the following properties: 240 Cavitt Avenue, 302 Duquesne Avenue, 412 First Street, and 15030 Murrysville Road " was made by Councilman Shoub and seconded by Councilman Corrales.

Mayor Llewellyn received a request from a resident to have code enforcement send a letter to the property owner at 240 Cavitt Avenue to sweep up the broken glass. Manager Stack stated she would relay the message.

Councilman Perovich questioned if each property would be addressed separately at the demolition hearing. Solicitor Alexander stated, yes. Councilman Perovich mentioned that 302 Duquesne Avenue is currently up for sale.

Mayor Llewellyn questioned if the property owners agreed to have the structures torn down.

Solicitor Alexander stated the purpose of the demolition hearing is for that.

Manager Stack stated prior to the grant Code Enforcement had been working with the property owner at 302 Duquesne and they were very agreeable to having the structure torn down.

Manager Stack stated the property owner at 240 Cavitt Avenue would be very agreeable as well.

The motion carried unanimously 6-0.

2021 Summer Playground Program

A motion "to approve the PTARC Playground Supervisor List for the 2021 Summer Playground Program. Staff will be paid at a rate of $10.00 an hour" was made by Councilman Perovich and seconded by Councilman Corrales.

Councilman Cardiff questioned if the rate of $10.00 is the same rate as previous years.

Manager Stack stated no, we had to increase the rate as we were the lowest paying. All the other playgrounds are at $10.00/hour. The increase does not negatively affect the budget as the program is modified this year.

The motion carried unanimously 6-0.

Part-time Pavilion & Restroom Cleaning

A motion "to approve the part-time hire of Dalton Bozich at a rate of $50.00 a day for the pavilion and bathroom cleanings at BY and Westmoreland Parks" was made by Councilman Deabner and seconded by Councilman Cole.

Manager Stack stated this is a cost savings to the borough as we would have to pay our public works department time and a half.

Councilman Corrales questioned if this has been cleared by the union. Manager Stack stated, yes, they are fine with it.

The motion carried unanimously 6-0.

Payment to Laurel Hill Trout Farm, Inc.

A motion "to approve payment of $432.00 to Laurel Hill Trout Farm, Inc. for the stocking of BY Park" was made by Councilman Perovich and seconded by Councilman Corrales.

Manager Stack stated Laurel Hill would be stocking BY Pond with catfish. This year we were able to get more fish as the price was lower than previous years.

Councilman Cardiff questioned where the funds would come from. Manager Stack stated out of the general fund agriculture.

Manager Stack stated she reached out to Councilwoman Peters as this is normally paid for by the recreation board to see if they were interested in paying for it. Manager Stack stated she was not aware if it was ever discussed by the recreation board.

The motion carried unanimously 6-0.

Resignation of Justin Veverka

A motion "to accept the resignation of Code Enforcement Officer Justin Veverka, effective May 14, 2021" was made by Councilman Deabner and seconded by Councilman Cole.

Manager Stack stated Mr. Veverka did not feel code enforcement was a good fit for him.

The motion carried unanimously 6-0.

Approve monthly payment to Mark Cypher & Adam Hlad

A motion "to approve a monthly payment of $675.00 to both Mark Cypher and Adam Hlad to serve as Code Enforcement and Zoning Officers for Trafford Borough" was made by Councilman Deabner and seconded by Councilman Shoub.

Councilman Cardiff questioned if the $675.00 was for each. Manager Stack stated, yes. This is the arrangement we had prior. Mark and Adam know the borough and the residents they are also familiar with our codes and procedures.

Councilman Cardiff questioned if there are any terms involved. Manager Stack stated no, they are considered at will.

Councilman Perovich questioned if they would be able to provide office hours. Manager Stack stated they do return calls during the day.

The motion carried unanimously 6-0.

New Business

A motion "to move the regular July Council Meeting back to Council Chambers" was made by Councilman Cole and seconded by Councilman Deabner.

The motion carried unanimously 6-0.

Adjournment

Councilman Cardiff announced the next regular Council Meeting for Tuesday, July 6, 2021, at 7:00 p.m. to be held in Council Chambers.

A motion "to adjourn" was made by Councilman Cole and seconded by Councilman Deabner. The motion carried unanimously 6-0.