Trafford Borough
Monthly Business Meeting Minutes-August 3, 2021

In the council chambers, the Trafford Borough Council held its monthly business meeting on Tuesday, August 3, 2021, at 7:00 p.m.

Kris Cardiff called the meeting to order and led the Pledge of Allegiance and Moment of Silence.

Roll Call of Attendance by Borough Manager Nina Solivan:

(Present)	Kris Cardiff, Council President	Craig Alexander, Solicitor
	Steven Perovich, Council Vice-President	Ed Llewellyn, Mayor
	Zack Cole, Councilmember	Don Glenn, Engineer
	Ralph Deabner, Councilmember	
	Leslie Peters, Councilmember	
	Casey Shoub, Councilmember	
(Absent)	Christopher Corrales, Councilmember	Ashley Stack, Borough Manager
	Charles Miller, Emergency Management Coordinator	

Councilman Cardiff announced an executive session was held on July 14, 2021, for collective bargaining and personnel.

Minutes: A motion "to approve the minutes of June 1, 2021, and July 6, 2021, regular council meetings" was made by Councilman Cole and seconded by Councilwoman Peters.

The motion carried unanimously 6-0.

Payment of Bills: A motion "to approve the expense voucher list dated August 3, 2021" was made by Councilman Shoub and seconded by Councilman Perovich.

Councilwoman Peters questioned a payment from the Recreation Boards account.

The motion carried unanimously 6-0.

Borough Engineer

Don reported he had submitted a letter to the borough regarding Timber Drive and Shadow Wood Court.
Don reported the Wallace Avenue bridge is now in compliance with PennDOT regulations.
Don reported that Three Rivers Wet Weather inspected the four outfalls connected to ALCOSAN; everything was fine, no penalties were issued.
Don reported the Homewood St repair would start later this week.
Don reported there was a water main break along East Fairmont Avenue. The current plan is to wait and let traffic ride over this area for the next few weeks to determine any additional damages. The water company will mil a single lane from East Fairmont Avenue to First Street and repair with a one-and-a-half-inch wearing surface.

Public Comment:

Councilman Cardiff read the rules for public comment.

Dolores Sutton, a resident of 601 Brinton Avenue, came before the council and questioned if the borough has a code enforcement officer and, if so, what their hours are. Secondly, Mrs. Sutton reported ongoing property maintenance issues with the house at the corner of Sixth Street and Brinton Avenue.

Councilman Cardiff stated we have two part-time code enforcement officers who have full-time positions elsewhere. They are available as needed and work in the evenings.

Councilwoman Peters stated the monthly code report indicates they are still working on the Sixth Street and Brinton issue.

Lynwood Leeman, a resident of 334 Fourth Street, came before the council to report several issues. First, fireworks on July 4. Second, the gate at Fairmont Playground. Third, the gas company did not seal the road after a recent repair. Fourth, lack of dirt around fire hydrants. Lastly, loose trash.

Councilman Cardiff stated as a reminder you are not permitted to set off any fireworks within 100 feet of a home. Please be mindful of your neighbors. Mayor Llewellyn questioned if Mr. Leeman contacted the police about the fireworks, and Mr. Leeman replied, "no."

Public Works Director Lou Corrales stated children were hanging on the gate, which caused it to break. Mr. Corrales mentioned a gate did not exist at that location before the renovation. Councilman Cardiff stated we should re-visit the gate next season.

Councilman Deabner stated he would take care of the gas company issue.

Councilman Cardiff stated the loose trash is a code issue. Councilman Cardiff recommended he fill out a code complaint.

Diane Haney, a resident of 534 Brinton Avenue, came before the council to express concerns regarding walking dogs without leashes.

Councilwoman Peters stated we do have a leash ordinance. Councilwoman Peters recommended placing a reminder on the sign and the website. Also, to contact the police.

Councilman Cole stated he would speak to the owner of Bowsers regarding the lease ordinance.

George McCarrison, a resident of 226 Duquesne Avenue, came before the council to demand a meeting with the code enforcement officer.

Brandon Lacina, a resident of 175 Stewart Street, reported the TBA hosted their annual Power Wash and Paint event and was a success. Mr. Lacina reported the Theater Factory would be holding their Grand Opening on Friday, August 13. The Trafford Library will also be hosting an event on Friday, August 13, at Westmoreland Park. In the business owner's parking lots, Mr. Lacina stated the TBA plans to host a Cars and Coffee Car Tour event on Saturday, October 16, 2021. Mr. Lacina said he intends to fill out the special event permit and update all as additional details become available.

Councilwoman Peters and Councilman Cole thanked Mr. Lacina for his hard work.

Borough Manager's Report:
No report.

Mayor's Report:
Mayor Llewellyn reported for July a total of one hundred forty-eight service calls. There were twelve criminal complaints filed and twenty-three citations issued.

Mayor Llewellyn read a message from the Police Chief; Citizens, please remember to lock your vehicles and your homes.

Community & Economic Development: Councilman Perovich stated he had heard much positive feedback regarding Club '80s. Councilman Perovich announced the Library would be hosting the River City Brass Band at Westmoreland Park on August 13 at 7:00 p.m.
General Government & Finance: Councilman Corrales was not in attendance during this meeting. No report was provided.

Parks & Recreation: Councilwoman Peters reported that the Recreation Board is considering reopening Woodlawn playground for the 2022 Summer Playground Program. Councilwoman Peters stated we should receive an answer regarding the DCNR grant decision in October or November. Councilwoman Peters reminded residents that grass clippings are not to be placed in the roadway as it is a hazard. Councilwoman Peters reported that the Holiday Happenings Committee is already gearing up to get plans in place for the holiday season.

Planning, Property, & Ordinances: Councilman Deabner stated he would investigate the gas company issue provided by Mr. Lynwood Leeman during public comment.

Public Safety: Councilman Cole said he and Councilman Corrales plan to provide a proposal at next month's meeting regarding a speed trap.

Public Works & Sanitation: Councilman Shoub did not have anything to add.

Presidents Report: Councilman Cardiff thanked the organizers and volunteers who participated in the Power Wash and Paint Event. Councilman Cardiff announced sewage bills are due August 18. Councilman Cardiff also apologized for a code complaint on Meadow St; that had gotten lost in translation; it is now again being addressed. Councilman Cardiff also mentioned he is putting together a committee for the Wings Across Westmoreland Program.

Payment to A. Liberoni
A motion "to approve a payment of $69,484.23 to A. Liberoni for the Viaduct Way and Fourth Street paving project to be taken from the Liquid Fuels Fund" was made by Councilman Deabner and seconded by Councilman Shoub.

The motion carried unanimously 6-0.

Timber Drive & Shadow Wood Court paving award
A motion "to award a contract to El Grande for $159,663.00 for the paving of Timber Drive and Shadow Wood Court" was made by Councilman Shoub and seconded by Councilman Cole.

The motion carried unanimously 6-0.

Advertisement for the reconstruction of Hillcrest Drive
A motion "approve an advertisement for the reconstruction of Hillcrest Drive, including the storm and sanitary lines." was made by Councilwoman Peters and seconded by Councilman Cole.

Assistant Manager Solivan read a report from Manager Stack, "We received the first disbursement for the COVID-19 American Rescue Plan Act Local Fiscal Recovery Funds in the amount of $159, 044.87, which can only be used for a limited number of items, including sewer and storm infrastructure. Since Hillcrest Dr has continued to be an issue and we were planning on paving it next year, I believe using the ARPA funds to replace the sanitary line and storm inlets, as well as correct the stormwater runoff on the road to avoid future damage, would be the best use of the funds. Since the road will be opened for repairs, we would be able to pave the road. With us not having to budget for Hillcrest next year, we can use the funds for other infrastructure projects in 2022."

The motion carried unanimously 6-0.

Advertisement regulating group homes
A motion "to approve an advertisement of an ordinance regulating group residence facilities within the borough" was made by Councilman Cole and seconded by Councilman Deabner.

Councilman Shoub stated the purpose of this ordinance is to be proactive instead of reactive.
Councilman Perovich stated the ordinance addresses and dis-allows certain things.

The motion carried unanimously 6-0.

Advertisement to amend Ordinance 170, Section 27
A motion "to approve an advertisement to amend the ordinance, Chapter 170, Section 27, regarding street opening restoration within the borough" was made by Councilman Deabner and seconded by Councilman Shoub.

Councilman Cardiff mentioned it is important to create a standard and to improve the current ordinance.

The motion carried unanimously 6-0.

Approve the hire of Dominic Caruso
A motion "to approve the hire of Dominic Caruso as a temporary, part-time Public Works Department employee at a rate of $12.00 an hour" was made by Councilman Shoub and seconded by Councilman Perovich.
Councilwoman Peters questioned for how long and why. Public Works Director Lou Corrales stated due to a personnel issue.
Councilman Cardiff commented to fill a current need.

The motion carried unanimously 6-0.

Presentation of the 2020 Renee Cappetta Trafford Borough Volunteer of the Year Award

Mayor Llewellyn presented the 2020 Renee Cappetta Trafford Borough Volunteer of the Year Award to Ms. Annette Costlow. Mayor Llewellyn thanked Ms. Costlow for all her hard work attending to the gardens. Covid-19 prohibited the presentation of this award last year. We thank you for your outstanding services.

Councilman Cardiff mentioned we are still accepting nominations for the 2021 Renee Cappetta Trafford Borough Volunteer of the Year Award.

New Business

Mayor Llewellyn questioned if there were any added details about the cigarettes and lotto convenience store?
Assistant Manager Solivan stated the property owner had applied for occupancy. Brandon Lacina of the TBA said he is still trying to contact the property owner.

Councilman Perovich questioned if signs were placed in the Club 80's parking lot that indicated Cavitt Avenue is a one way. Public Works Director Lou Corrales said they were installed earlier today.

Solicitor Alexander announced Act 65 of 2021 Section 709 of the Sunshine Act (relating to the giving of public notice), which will go into effect at the September meeting.

The changes are as follows:
Post the meeting agenda on the political subdivision's website at least 24 hours prior to a meeting, and the agenda must include a list of each matter that may be considered at the meeting. This only applies if the municipality has a "publicly accessible internet website" and does not mandate a borough create one.

A borough council will be limited to considering only the posted agenda items, except in limited circumstances such as a genuine emergency or if the council wants to amend the agenda.

Physically post the agenda at the meeting location as well as at the principal office of the political subdivision; and

Distribute copies of the agenda to all members of the public in attendance.

These new rules would not apply to a conference or executive sessions.

Adjournment

Councilman Cardiff announced the next regular Council Meeting for Tuesday, September 7, 2021, at 7:00 p.m.

A motion "to adjourn" was made by Councilman Cole and seconded by Councilman Shoub. The motion carried unanimously 6-0.