Meeting Minutes Trafford Borough Council Meeting
September 7, 2021

Present:

- Kris Cardiff, Council President
- Steven Perovich, Council VP
- Zack Cole, Councilmember
- Leslie Peters, Councilmember
- Casey Shoub, Councilmember
- Christopher Corrales, Councilmember
- Mayor Llewellyn
- Ashley Stack, Borough Manager
- Solicitor Alexander
- Engineer Don Glenn
- Brian Lindbloom

Not present:

- Councilmember Deabner
- EMC
- Lou Corrales
- Adam Hlad

Kris Cardiff called the meeting to order and led the Pledge of Allegiance and moment of silence

Approve the August 3, 2021 Council meeting minutes

- Motion: Perovich
- Second: Peters
- Vote 6 yes- 0 no

Payment of Bills: Approve September 7, 2021 expense vouch list:

- Motion: Cole
- Second: Corrales
- Vote 6 yes- 0 no question from councilwomen Peters on why 2 comcast bills, satisfied with knowledge of other comcast service in Police Dept.
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***Public Comment**: Councilmember Cardiff read the rules for public comment**.** Brandon Lacina 175 Stewart St came before the council and questioned if he could have a coffee and cars event Saturday Oct 16 9-3- would like to turn this into a "walking tour" and have business open their doors this day, mentioned there is an amazing race 10-2 Oct 9th.
Also stated that he submitted to Duquesne light a telephone pole is going to fall over- cracks coming up center of pole, filed a code enforcement complaint, and as of now Duquesne light has not responded to this matter so he would like this on record.

Ron Klingensmith 298 Hillcrest Dr. Will be awarding a contract of reconstruction on Hillcrest Dr would like to know what is being done regarding storm/sanitation.

Janet Cronin, 405 Gilmore Ave Would like to see the stop sign replaced at Gilmore, consider putting a stop sign on 6th st coming up from Forest cars go fast, and when you pull up on Gilmore the cars have come fast and do not see you. A three way stop sign.
On Edgewood there is a tree/shrubbery that is taking over sidewalk

Borough Response to public comments

- Brandon's Coffee for Cars event Council President asked what needs done to get this going, and Ashley Stack, Borough Manger responded that her, Lou and Chief need to sit down and make sure all is in order, and if there are any questions or requests. This will not take long it is just that staff has been out, and this will be done as soon as possible. Council does not need to approve; it is just a permit application.
- Great Race, no verbal response
- Utility pole issue – Nina has forwarded the complaint to the Duquesne Light government rep, stated by Ashley Stack. Pictures were sent as well last week. No street light is on the pole. Suggestions to call telephone company as well to get a faster response. Ashley Stack offered to let us know by the end of the week if no response, and Borough will follow up again.
- Ron Klingensmith question on Hillcrest Dr. *Glenn Engineering responded said project is in 3 phases- we will correct by putting in storm sewers, repave the street. The lowest bidder was Independent Enterprises for $451,480.00 Gave the highest bidder- recommendation was to reject the bidding and readvertise. Reason for this is because if they bid jobs separately in all phases it will guarantee an overall savings of approx. 20k for the Borough. It is worth re-adverting for $800, but you save approx. 20k. Spring of next year was projected time of completion for project.
- Janet Cronin stop sign- Ashley commented that she will speak with Public Works foreman, and if another stop sign is needed, they will speak to chief of police. The shrub on Edgewood will be looked at by code enforcement.

Report from Borough Engineer, Glenn Engineering

- Shadow Lane, Timber and Homewood contractor (El Grande) is extending paving on Homewood up to Zone St including the intersection, they will be ready on Friday or Monday at the latest to pave all three streets.
- Borough came through with flying colors with audit on August 19th, and only issue was Adverting, which Borough manager is handling- they need a third avenue to advertise the projects. MS4 was satisfied with work and progress to date.
- Council President asked with MS4 compliance how do we stand with other entities, Glenn Engineering responded very high, and public works should be commended.

Administrative Reports:

Borough Manager:

- Sept 21 discussion meeting will be talking about:
  - 2 garbage proposals received
  - permitting dogs in the parks
  - 2022 budget
  - Any other topic of discussion the public or council brings will be discussed
  - Discuss recycling as an option, can have awarding of bid on October agenda
  - Spoke to Westmoreland County planning and Dev office regarding the status of Meadow St reconstruction and storm facility project. They are waiting on release on funds. Funds were not released until Dec of last year, but they sounded hopeful today.
  - Sewage bills were due August 18th- any outstanding bills will be posted next week
  - Waste Management leaf yard and waste collection will be held on Thurs. Oct 14, 28th, Nov 11th, Nov 26th, Dec 9th- must be placed in paper bags weighing no more than 40 pounds. There will be a flyer on door and on Website for reference.
  - Current bank account balance is:
    - General Account $1,468,004
    - Liquid Fuels $77,809

- Recreation $4,050
- Sewage Account $925,390
- Veterans Memorial $7,565

- Ashley closes by thanking Nina Solivan for the past 7 years on the job as the borough secretary. She has done an amazing job.

Mayor:

- Police reports in August
  - 5 accidents
  - 42 assists
  - 2 criminal mischiefs
  - 2 drug services
  - 10 domestics
  - 1 DUI
  - 6 Harassments
  - 1 Juvenile complaint
  - 43 service calls
  - 23 suspicious activities
  - 1 warrant search
  - 146 calls
  - 22 citations
  - 8 criminal complaints filed to date
  - Please lock all cars, someone is going through cars again.
  - School is started again, so please maintain your speed when driving through the borough

Committee Reports

- Councilman Perovich commend the Fire department and public works during the recent storm- they did a tremendous job.
- Councilman Chris Corrales and co-chair Zack Cole said in regard to the Collective Bargaining agreement things are going really well, and we should be very close to coming to an agreement- things are looking good.
- Parks and Rec Chairwoman Leslie Peters/Co-chair Steve Perovich – checked DCNR website and no response for Grant yet. They usually respond in October or November to make their determinations. Rec board update: we may do a parade again for the children or a decorating contest. Someone is interested in joining this board, and Councilwoman Peters asked borough manager Ashley Stack if this person has reached out yet. Ashley responded not to date.
- Planning, Property and Ordinances (no report)
- Public Safety (no report)
- Public Works (no report)

President's report

- Still working on online bill pay- should have an update tomorrow on where we are at on that
- Held our Wings across Westmoreland meeting on August 17th took a tour with Adam from the county, it was important for them to see Westmoreland County, and would like to do more in future with county to help Trafford. Discussed how to proceed where the wings will go, what they will look like when the Artist is done
- Going to meet again next Tuesday to discuss images to be considered for the wings, presentation to council in Nov to Dec

- Goal is to have ready in March or April to have a presentation and unveil the wings design.

Motions:

1. Award the contract for the reconstruction of Hillcrest Dr, including the storm and sanitary lines to Independent Enterprises for $451,480.00
    - Councilmember Shoub rejected bid
    - Councilmember Cole seconded the rejection bid
    - This was done based off the recommendation of Glenn Engineering to Rebid into 3 phases. 6-0 final motion to reject
2. Approve the hire of Shannon Ulishney for the Borough Secretary position at an hourly rate of $21.63
    - Motion to approve: Councilwoman Peters
    - Second motion to approve: Councilman Shoub 6-0 final motion
3. Authorize the borough manager to apply for the 2022 community development block grant for ADA compliance upgrades to the track and surrounding walkways at BY Park
    - Motion to approve by Shoub
    - Motion seconded by councilman Corrales final 6-0
    - Ashley speaks that DCNR was applied for a grant for Limestone, this grant is for to pave the track around the circle, make a path from parking lot with handicap spaces to the bike trail. This will be easier to push a stroller or wheelchair.
    - Bike path would be where cars pull in now. Horseshoe pits will be eliminated – the will also be able to pressure wash this area, and remove geese feces, which there have been complaints about.
4. Authorize the borough engineer to advertise the request for bids for the borough's blight remediation program:
    - Motion to approve- Councilmember Shoub
    - Second to approve- Councilmember Cole
    - The properties affected are 236 Cavitt, 302 Duquesne, 412 First, 15030 Murrysville Rd, and even with a sale they borough would have right of entry. 236 under agreement now, and aware of the right of entry. No one spoke out against it at demolition hearing.
5. Approve the sale of 501-503 Cavitt Ave tax map no 36-03-03-0-490 to Trafford Co. Fire Co No 1 in the amount of $43,586 condition of upon the entry of reconstruction ADA compliant sidewalk as discussed at the meeting.
    - Solicitor Alexander spoke that the fire co was the lowest and only bidder, and there was an issue that was not initially conveyed. The issue is that the sidewalks will need re-established on 130 and the Chief agreed to the conditions. The fire co. will reimburse the borough for any costs they incur.
    - Motion approved- Councilwoman Peters
    - Motion second approved- Councilman Cole, final vote 6-0
6. Approve the ordinance regulating group residence facilities within the borough:
    - Motion – Councilman Shoub
    - Second Motion- Councilman Cole, final vote 6-0
    - Councilman Shoub said this order is regulating group homes and the amount of any in one area, there should be a distance in between them. Basically, single family homes being turned into group homes- this is a proactive movement.
    - Councilwoman Peters wanted to know why we worked on this item to be proactive when we have so many other outstanding items that need updated. We worked on this 2 years ago, and nothing was ever done. Councilman Shoub said to please make a list of outstanding items and send to him. This was directed by the zoning hearing

board counselor- it came up in a zoning meeting in the borough of Trafford- it was recommended to adopt this ordinance.

7. Approve the ordinance amending chapter 170, Section 27, regarding street opening restoration within the borough
    - Motion- Councilman Shoub
    - Second- Councilman Perovich, final 6-0
    - Paving streets and the water company comes in to tear it up we are requiring the utility company has to fix curb to curb at their cost to prevent patches.

New Business

- Mayor reported that he received a call from Mr. Jolly- his son plays Football for Penn Trafford, and for every tackle he is raising money for bulletproof vests for PT police. If any money is left over, he would like to give to Manor Borough police force as well.
- Councilmember Cardiff would like to give thanks to Nina Solivan, she is a cornerstone in the borough since 2014- a plaque was awarded to Nina for dedicated service 2014-2021

Adjournment

- Announce the next regular council meeting for Tuesday October 5, 2021 at 7:00 pm in the council chambers, and the next discussion meeting for September 21, 2021 at 6:00 pm in the Manchester room. Last meeting was in April
    - Mayor states if you have issues this is a better outlet to discuss rather than going to Facebook.
    - Motion – Councilman Cole
    - Second motion- Councilwoman Peters, final 6-0