Trafford Borough Council Minutes December 7, 2021 in the Council Chambers

1. Call to Order at 7:00 pm

2. Moment of Silence & Pledge of Allegiance

3. Roll Call done by Shannon Ulishney

Council Present: Councilmember Cardiff, Councilmember Corrales, Councilmember Deabner, Councilmember Perovich, Councilmember Peters, Councilmember Shoub

Council Not Present: Councilmember Cole

Other Staff Present: Borough Manager Ashley Stack, Solicitor Craig Alexander and Mayor Llewellyn

4. Notice of Executive Session held December 7, 2021, for matters of personnel and litigation

5. Pennsylvania State Association of Boroughs presentation to Council Member of the Year, Kris Cardiff

-Mayor speaks regarding his nomination of Kris Cardiff. Linda Book from PSAB presents the award to Kris Cardiff, this is the 2021 Pennsylvania Council Member of the Year Award. President Cardiff is the 15th recipient of this award. Linda Book read the nomination letter from Mayor Llewellyn, and PA Representative George Dunbar gives a speech of congratulations to President Cardiff.

6. Approve the November 3, 2021, regular meeting minutes and November 16, 2021, discussion meeting minutes.

a. Motion: Councilmember Peters

b. Second: Councilmember Deabner

c. Discussion

d. Vote: Yes ___6____ No ___0_____

7. Approve the December 7, 2021, expense voucher list.

a. Motion: Councilmember Perovich

b. Second: Councilmember Corrales

c. Discussion

d. Vote: Yes __6_____ No __0______

8. Public Comment

a. Public Comment for all matters which the public has concern. No public comment or questions on agenda items will be received after this point.

b. Public comment for motions not listed on the agenda will be received when called for

- Delores Sutton said this would be the last time she brought up the issue of the overgrown weeds at Sixth and Brinton. She said if she gets rats from the neglected property, she will expect the borough to take care of this for her since they are not rectifying the situation.

c. Borough Response

-Councilmember Deabner said that he did talk to code enforcement, and they said the weeds were trimmed, but Ms. Sutton said they were not. Councilmember Deabner will follow up again with code.

9. Administrative Reports

a. Borough Manager

1) The borough's online payment webpage is now activated and available for resident use. On the borough website, at the top right-hand corner, click the "Online Bill Pay" tab then it will give you the option for type of payments.

2) Penn Line should be out next week to install the guide rails at 6th and Prospect.

3) Remember that December 9th is Waste Management's last leaf collection pick up date for the borough in 2021.

4) Sewage postings occurred last week. The due date is December 10th. The next round of bills will be sent out in January.

5) Current bank account balances are as follows:

- General Fund approximately $698,853.19
- Liquid Fuels Fund approximately $77,811.69
- Recreation Fund approximately $4,275
- Sewage Fund approximately $981,262.96
- Veterans Memorial Park approximately $7,565.47

Don Glenn Announcements

1) Regarding the New Phase II Consent Order from the Department of Environmental Protection, Mr. Glenn is researching ways to save the borough money and plans to meet with Council, the manager, and Public Works supervisor in January to discuss his findings.

2) Glenn Engineering will advertise the Meadow Street Storm and Infrastructure project in January.

b. Mayor

Mayor gives thanks for the Twinkle Tour event. He said it was a great turn out.

Monthly police report for November 2021

1 Accident, 28 Assists, 2 Criminal mischiefs, 10 DC/Disturbances, 8 Domestics, 3 Drug Violations, 3 Harassments, 5 Juvenile Complaints, 35 Service Calls, 15 Suspicious Activity, 110 Documented calls, 13 Citations issued, 5 Criminal complaints to date.

10. Committee Reports

a. Community & Economic Development (Chair Steve Perovich/Co-chair Leslie Peters) The American Legion conducted an event on Veterans Day in the park. The PT High School band and the middle school chorus performed. Councilmember Perovich went around Trafford with High School students to look for an architectural project to repurpose buildings around town. Councilmember Peters presented several grants that she has found for the Borough Manager to review to see if this could help the borough with some upcoming projects

b. General Government & Finance (Chair Chris Corrales/Co-chair Zack Cole) No Report

c. Parks & Recreation (Chair Leslie Peters/Co-chair Steve Perovich) Councilmember Peters has no update on the DCNR grant to date. As for the holiday decorating, you can sign up online at PTARC.ORG to participate

d. Planning, Property, & Ordinances (Chair Ralph Deabner/Co-chair Casey Shoub) No Report

e. Public Safety (Chair Zack Cole/Co-chair Chris Corrales) CBA between borough and police dept is finished and signed

f. Public Works & Sanitation (Chair Casey Shoub/Co-chair Ralph Deabner) Casey has the next round of lights to present to Duquesne Light- he will get with the chief of police to make sure the wattage is correct

g. President Kris Cardiff – Twinkle Tour was very well done, there was a good response. Everyone in town came together, and it was a wonderful thing to see. Online bill pay has been in the works for a long time, so to have this up and running is extremely exciting for the borough

11. Approve the ordinance to amend Chapter 141, Section 3-B, Acts Prohibited, of the Trafford Borough Code, to permit domesticated dogs in BY Park under certain conditions.

a. Motion: Councilmember Peters

b. Second: Councilmember Deabner

c. Discussion

d. Vote: Yes ___6___ No ____0___

12. Approve the borough manager's 2022 Budget.

a. Motion: Councilmember Corrales

b. Second: Councilmember Perovich

c. Discussion

d. Vote: Yes __5____ No __1____

Councilmember Peters declined to approve the motion, roll call was taken to confirm the vote count

13. Approve the 2022 Fee Schedule.

a. Motion: Councilmember Deabner

b. Second: Councilmember Perovich

c. Discussion – Borough manager states that there were few modifications to the fee schedule. There were two changes under Parks and Recreation. The other two fee changes were due to Alcosan rate increases.

d. Vote: Yes ___6___ No __0____

14. Approve the ordinance setting the millage rates for 2022. The proposed millage rate is 28.5 mills for general government services and 3 mills for debt service, with no increases from 2021.

a. Motion: Councilmember Deabner

b. Second: Councilmember Corrales

c. Discussion – President Cardiff is incredibly happy to report that the Borough will not have an increase again for 2022 since the borough continues to live within their means

d. Vote: Yes __6_____ No ___0___

15. Approve a resolution for the 2022 sewage rates.

a. Motion: Councilmember Peters

b. Second: Councilmember Shoub

c. Discussion- 7% increase this year from Alcosan. Borough rates will not increase. New Rates $9.73 per 1000 gallons- minimum 6000 $58.38

$6.00 per 1000 gallons- minimum 6000 gallons =$36.00

Service Fee (Alcosan) $20.45 Flat Rate

Debt Fee (Pennvest) $18.00 Flat Rate

Minimum bill is now $132.83

*There is an assistance program to help pay your sewage bill that you need to qualify for based off of income limits, and this only works for property owners, renters are not qualified

d. Vote: Yes ___6____ No ____0__

16. Approve the 2022 Council Meeting Schedule

Reorganization Meeting held at 7:00 p.m. in Markosek Council Chambers:

Monday, January 3, 2022 – (this will also be the regular meeting for the month)

Regular Meetings held at 7:00 p.m. in Markosek Council Chambers:

Tuesday, February 1, 2022

Tuesday, March 1, 2022

Tuesday, April 5, 2022

Tuesday, May 3, 2022

Tuesday, June 7, 2022

Tuesday, July 5, 2022

Tuesday, August 2, 2022

Tuesday, September 6, 2022

Tuesday, October 4, 2022

Tuesday, November 1, 2022

Tuesday, December 6, 2022

Discussion Meetings held at 6:30 p.m. in the Manchester Room:

Tuesday, February 15, 2022

Tuesday, April 19, 2022

Tuesday, September 20, 2022

Tuesday, November 15, 2022

a. Motion: Councilmember Deabner

b. Second: Councilmember Corrales

c. Discussion

d. Vote: Yes __6____ No __0____

17. Approve the advertisement of the 2022 Council Meeting schedule.

a. Motion: Councilmember Deabner

b. Second: Councilmember Peters

c. Discussion

d. Vote: Yes ___6___ No ___0___

18. Approve the borough manager to advertise for the Vacancy Board.

a. Motion: Councilmember Peters

b. Second: Councilmember Perovich

c. Discussion

d. Vote: Yes __6____ No __0____

19. Ratify the hire of Dominic Disso as Public Works Laborer II at a rate of $16.87 an hour.

a. Motion: Councilmember Corrales

b. Second: Councilmember Deabner

c. Discussion - Councilmember Peters also asked what the final count is for public works- Borough Manager responded that the Borough currently employs 4 full time public works staff, and 1 part time staff. Out of the 4 FT, one is currently out on Workers Compensation- adding Dom to the staff would make 5 FT staff, with 1 FT on WC

d. Vote: Yes __5____ No ___1___

Councilmember Peters declined to approve the motion, roll call was taken to confirm the vote count

20**. <u>New Business</u>**- No new business to discuss

21. Certificate and plaque presentation to Councilmembers Deabner, Peters, and Shoub

Mayor Llewellyn presented the certificates to Councilmembers Deabner and Peters, and a plaque was given to Councilmember Casey Shoub for their time held on council

22. Adjournment

a. Announce the reorganization meeting for Monday, January 3, 2022, at 7:00 p.m.

b. Move to adjourn at 7:41 pm

Motion: Councilmember Deabner

Second: Councilmember Peters

Vote: Yes __6____ No __0____