Agenda for Trafford Borough Council Meeting
November 1st, 2022

1. Call to Order

2. Moment of Silence & Pledge of Allegiance

3. Roll Call done by Nina Mulnix

   Council present: Councilmember Bayko, Councilmember Cardiff, Councilmember Corrales, Councilmember Perovich, Councilmember Shoub

   Council not present: Councilmember Batzel, Councilmember Cole

   Other staff present: Mayor Llewellyn, Solicitor Craig Alexander, Borough Manager Jaime Peticca, Code Enforcement Andrea McCord, Borough Secretary Nina Mulnix, Engineer Don Glenn,

4. Notice of Executive Session held November 1st, 2022, for matters of personnel and litigation.

5. Approve the October 4th, 2022, Regular Council Meeting minutes.
   a. Motion: Councilmember Shoub
   b. Second: Councilmember Perovich
   c. Discussion- No Discussion
   d. Vote: 5, 0, 2 (Absent)

6. Approve the November 1st, 2022, expense voucher list.
   a. Motion: Councilmember Shoub
   b. Second: Councilmember Corrales
   c. Discussion- No Discussion
   d. Vote: 5, 0, 2 (Absent)

7. Public Comment
   a. Public Comment for all matters which the public has concern. No public comment or questions on agenda items will be received after this point.
   b. Public comment for motions not listed on the agenda will be received when called for
   c. Borough Response

   Dolores Sutton- (601 Brinton Avenue) Handed a document to the council. There was a shooting on Saturday in the apartment building upstairs at 601 Brinton Ave. The police responded and I would like to know why they didn't enter the upstairs apartment, and why the person wasn't arrested. There have been calls made to my landlord with no response from them. I want to know if the police have spoken to my landlord. I feel very unsure in this town and would like to hear if the person has been or will be arrested.

   Response Mayor Llewellyn- replied that it is very early on in the investigation process. No comment can be made until the investigation is completed, but an investigation is taking place. The mayor stated he will request that Chief Disso provide a release of information to the public.

   Anthony Holland- (109 2nd Street) My concerns are on the back end of Edgewood and Duquesne there is ongoing speeding happening in that section, and there are little kids that live in the area, and I'd like to see if a speed bump could be placed to slow the traffic down. The next concern I've lived in Trafford for 2 years I am having a landlord/tenant issue. There has been an ongoing sewage crisis, while the landlord is trying to sell this property. Looking for clarity in what can be done.

Response Manager Peticca- replied to the speeding concern, we will discuss with the chief of police and the mayor about having a car station on the street to investigate the speeding issues.

Response Manager Peticca- replied it is the responsibility of the property owner to repair any sewer issues. The borough is aware of the infiltration issue that is taking place on that property. The landlord issue you are having we can recommend that you call the county for assistance. Mr. Holland further commented that the landlord is forcing him out. Manager Peticca further commented if the property is going to be sold the infiltration must be addressed.

8. Report from Borough Engineer, Glenn Engineering
    a. Report submitted- Don Glenn commented on his report. Informing the council, the flow meters have been installed and the interceptors. They will be monitored every month and a report will be sent to the borough manager. The next item is Meadow Street and the inspection there showed a low spot at the intersection of Forbes Road and Meadow Street where the street is holding water. The contractor will correct the problem. The Hillcrest paving project is completed. The work scheduled for Westmoreland and Jackson will proceed as planned considering the warm weather.
    b. Public comment on Mr. Glenn's report- **Manager Peticca** conversed with Mr. Glenn about the 4th street stop sign item on the agenda. There is no engineering study that is needed. Mr. Glenn replied that Penn Dot was contacted previously, and their statement was if it were a Penn Dot Street a study would need to be completed but if it is a local street, it is your prerogative to do what is needed.
    Councilmember Bayko- asked if there is going to be enough room for the garbage trucks to maneuver around on Westmoreland Road with the proposed street reduction? Mr. Glenn responded there are provisions made for that.
    Mayor Llewellyn- asked how is the road going to be reduced? Mr. Glenn replied the reduction will take place on the opposite side of the houses and a wedge curb will be installed when the street is paved.
    Councilmember Perovich- asked if the catch basin on Westmoreland and First Street is going to be tampered with or moved? **Mr. Glenn-** replied they will have to investigate that.
    Councilmember Shoub- stated that where Mr. Perovich is concerned is below the scope of where the work is being done.
    c. Glenn Engineering dismissed from meeting

9. Mayor's Report- Mayor Llewellyn read the police report to council members and the public. The mayor also made a statement that via social media sites there have been reports of cars getting broken into and wanted to remind residents to keep their vehicles locked.

Manager Peticca wanted to speak to some acknowledgements before proceeding to the committee reports.
October 28, 2022 was National First Responders Day and she publicly thanked the police force and all first responders for everything they do in the borough to keep everyone safe. Secondly, she personally thanked Annette Gaslow and her helpers for keeping the garden on route 130 entering Trafford in such an upstanding condition. Third the Borough received a letter from resident Irene Markovic that praised the efforts and work done by code enforcement. The letter was an appreciation and acknowledgement of recent results in resolving a complaint about conditions of a property next door. Manager Peticca continued to read the letter out loud to councilmembers and the public. Manager Peticca also thanked the borough staff and councilmembers for all their hard work and efforts, she stated it is greatly appreciated.

10. Committee Reports
    a. Community & Economic Development (Chair Steve Perovich/Co-chair Justin Batzel)
    Councilmember Perovich- provided an update from a prior meeting with Scenic Pittsburgh. There have been some recommendations for fundraising, grant programs, and they can help with a comprehensive plan. The plan is a little outdated and it would be beneficial to work with Scenic Pittsburgh on an update. The wings over Westmoreland project is getting an enhancement thanks to the efforts of Councilmember Bayko and St. Mark's Lutheran Church and Councilmember Perovich. St. Marks, The Trafford Historical Society and Trafford Borough have graciously offered some funding for the project. On November 11, 2022, Trafford Legion is holding a Veterans Day service which will be indoors at 10:45am with lunch to follow.
    b. General Government & Finance (Chair Pat Bayko/Co-chair Chris Corrales)
    Councilmember Bayko- we are presenting the budget for public inspection. The municipal office is upgrading their server.
    c. Parks & Recreation (Chair Justin Batzel/Co-chair Steve Perovich)
    Councilmember Perovich- nothing to report
    d. Planning, Property, & Ordinances (Chair Casey Shoub/Co-chair Zack Cole)
    Councilmember Shoub- I did not receive a report from Adam Hlad, we do have a report from Code enforcement: Andrea McCord read her report to councilmembers and the public.
    e. Public Safety (Chair Chris Corrales/Co-chair Pat Bayko)
    Councilmember Corrales- Wanted to thank the police department and fire department for keeping everyone safe last night during trick or treating. And a thank you for their continued efforts to keep everyone safe.
    f. Public Works & Sanitation (Chair Zack Cole/Co-chair Casey Shoub)
    Councilmember Shoub- mentioned that he and Manager Peticca went around the borough streets to inspect the work that hasn't been completed by WPJWA and created a list. Manager Peticca added there have been some streets posted for no parking due to repair and restoration work starting tomorrow through November 11th. We are hopeful the paving project will be 100% complete over the next fee weeks.
    g. Junior Council Person (JCP) Report
    Councilmember Cardiff- Stated Miss. Moraca couldn't attend this evening because of another obligation. Will cover her report under the president's report.
    h. President Kris Cardiff- The theme for the JCP for October was the Public Works Department. Ally was taken to the public works building and was given a very thorough explanation of all the processes that take place there daily and was given a detailed description of all the equipment used on a regular basis. During the tour everyone proceeded to South Trafford Ballfields to explain why and how things are done when heavy water presents itself in that area. It was a very nice opportunity to have the experience and obtain all that knowledge. The theme for November we would like to shadow the police department. That is something to organize with Chief Disso and The Mayor. This is a program that we would like to continue. Trick or treating seemed to be an enjoyable time despite the rainy weather.

11. Approve **Resolution 4-2022** Fixing Sewage Rates for 2023
    a. Motion: Councilmember Shoub
    b. Second: Councilmember Bayko
    c. Discussion- Manager Peticca explained that the borough charges for the sewage are not increasing. The increase is coming from Alcosan and will continue to be raised until 2027. This will make the minimum quarterly bill $138.34, based on the minimum 6,000 gallons which will equivalate to $62.46 and the flat service fee $21.88 all from Alcosan.
    Councilmember Cardiff- We will also get this information out on the website.

d. Vote: 5, 0, 2 (Absent)

12. Motion to approve the **Resolution 5-2022** Act 57 Tax Penalty Waiver.
    a. Motion: Councilmember Perovich
    b. Second: Councilmember Shoub
    c. Discussion- Solicitor Alexander explains this Act provides relief to new homeowners that for some reason they don't receive their tax bill this creates a waiver process to remove any penalties and fees through an affidavit if it's found that a taxpayer didn't receive their bill. Manager Peticca added that this Act is in effect starting January 2023.
    d. Vote: 5, 0, 2 (Absent)

13. Motion to approve the 2021 Financial Audit as proposed and conducted by Opst and Associates
    a. Motion: Councilmember Bayko
    b. Second: Councilmember Corrales
    c. Discussion- No discussion
    d. Vote: 5, 0, 2 (Absent)

14. Motion to advertise to post the proposed preliminary 2023 Budget for public inspection on November 9th, 2022 to November 22nd, 2022
    a. Motion: Councilmember Bayko
    b. Second: Councilmember Corrales
    c. Discussion- Councilmember Cardiff added this can be reviewed at the borough office and it will be added for view to the website as well.
    d. Vote: 5, 0, 2 (Absent)

15. Motion to approve the **3-2022 Ordinance** 202-24 Containers
    a. Motion: Councilmember Perovich
    b. Second: Councilmember Shoub
    c. Discussion- Manager Peticca the ordinance is now better defined what a storage container is, and the permit that is required whether the container is being placed on the street or on the property. Solicitor Alexander further explained this covers any type of container in this new ordinance.
    d. Vote: 5, 0, 2 (Absent)

16. Motion to accept Officer Carlson's resignation
    a. Motion: Councilmember Shoub
    b. Second: Councilmember Corrales
    c. Discussion- No discussion
    d. Vote: 5, 0, 2 (Absent)

New Business

- Discussion and possible action to adjust the borough fee schedule
  Councilmember Cardiff- asked for all of council to review the fee schedule so changes can be reviewed and made at the December meeting.

- Part-time School Crossing guard
  Manager Peticca stated the borough is looking to hire a part time crossing guard, if there is any interest, please have them fill out an application.

15. Old Business

- Meadow Street Parking Discussion/possible action.
  Manager Peticca- advised we are at the 90-day action point.
  Councilmember Shoub- commented there was a vehicle sitting out on the street that would have created a traffic obstruction if there were a need for emergency vehicles to get through, and there was no need for it to be parked in that manner.
  Councilmember Cardiff- advised to just leave Meadow Street the way it currently is.

  Motion on the floor made by Councilmember Corrales to make an ordinance stating no parking on one side of Meadow Street.
    a. Motion: Councilmember Corrales
    b. Second: Councilmember Bayko
    c. Discussion- This motion is to advertise.
    d. Vote: 5, 0, 2 (Absent)

- Cavitt Avenue Parking Lot
  Councilmember Perovich suggested to table any discussion regarding the parking lot until further review.
- Amusement Ordinance Update (add ticket machine)
  Manager Peticca- this is to update our ordinance verbiage to match the same verbiage in the fee schedule.
  Solicitor Alexander- indicated that this is more of a housekeeping issue to stay consistent with the two documents. A motion is in order.

  Motion is on the floor to advertise the updated amusement ordinance that is adding the ticket machine verbiage.
    a. Motion: Councilmember Shoub
    b. Second: Perovich
    c. Discussion- Solicitor Alexander added that both advertisements can be published at the same time.
    d. Vote: 5, 0, 2 (Absent)

- Discussion/possible action stop sign on 4th Street with/without engineering study
  Manager Peticca- during the meeting Engineer Glenn indicated we do not need an engineering study. There was confirmation with Chief Disso he is fine with adding a stop sign. The decision would then be up to council to approve. The concern came from a previous meeting by a concerned resident.

Motion is on the floor made by Councilmember Shoub to add a stop sign on the corner of 4th Street and Adrian Avenue.

    e. Motion: Councilmember Shoub
    f. Second: Councilmember Corrales
    g. Discussion- Councilmember Perovich asked if there is still a stop sign coming out of the ballfields? Manager Peticca replied yes and there is a stop sign next to the railroad tracks, and one before the railroad tracks. Solicitor Alexander asked if this is something that council can review and discuss at the December meeting? Councilmember Cardiff agreed to move the item to the next meeting and asked if a motion is needed to table the above-mentioned motion.

Motion to table the motion to add a stop sign to the corner of 4th Street and Adrian.

    h. Motion: Councilmember Shoub

i. Second: Councilmember Corrales
j. Discussion- No discussion
k. Vote: 5, 0, 2 (Absent)

17. Adjournment
    a. Announce the next regular council meeting for Tuesday, December 6th, 2022, at 7:00 p.m. in Council Chambers. Discussion Meeting will be held on November 15th, 2022, at 7:00 PM.
    b. Move to adjourn