Trafford Borough Regular Meeting Minutes October 4th, 2022

1. Call to Order

2. Moment of Silence & Pledge of Allegiance

3. Roll Call done by: Nina Mulnix

   Council present: Councilmember Bayko, Councilmember Cardiff, Councilmember Cole, Councilmember Perovich, Councilmember Shoub

   Council not present: Councilmember Batzel, Councilmember Corrales.

   Other staff present: Mayor Llewellyn, Solicitor Craig Alexander, Borough Manager Jaime Peticca, Borough Secretary Nina Mulnix, Engineer Don Glenn, Fire Chief Brian Lindbloom.

4. Notice of Executive Session held October 4th, 2022, for matters of personnel and litigation.

5. Approve the September 6th, 2022, Regular Council Meeting minutes.
   a. Motion: Councilmember Cole
   b. Second: Councilmember Perovich
   c. Discussion: No discussion
   d. Vote: 5, 0, 2 (Absent)

6. Approve the October 4th, 2022, expense voucher list.
   a. Motion: Councilmember Shoub
   b. Second: Councilmember Cole
   c. Discussion: No discussion.
   d. Vote: 5, 0, 2 (Absent)

7. Public Comment
   a. Public Comment for all matters which the public has concern. No public comment or questions on agenda items will be received after this point.
   b. Public comment for motions not listed on the agenda will be received when called for
   c. Borough Response

Dolores Sutton- (601 Brinton Ave) Ms. Sutton asked who is responsible for a property if the landlord won't enter their building to address the conditions inside the building? How can someone get a tenant to clean the place up? When is the water company going to finish the work on 6th Street? What can be done about individuals trespassing on property and leaving trash behind, should the police be called?

Response:
Manager Peticca- Replied to Ms. Sutton the borough is not permitted on private property and suggested completing a code complaint form for code to investigate the situation.

Councilmember Cardiff- Replied to Ms. Sutton. The entire borough is experiencing this road work being completed. The work being done is part of the curb-to-curb ordinance.

Manager Peticca- Commented that communication between the borough and the water company indicated the paving projects would be completed by November, weather permitting.

Mayor Llewellyn advised Ms. Sutton to call the police to report the suspicious behavior and trespassing.

David Mascara- (5 Westmoreland Road) Is requesting a stop sign be placed on Adrian Ave and Fourth Street. There is a lot of traffic turning into All American ballfields and Mr. Mascara would like to see the traffic slowed down.

Response:

Councilmember Cardiff- Replied to Mr. Mascara. Manager Peticca will consult with Chief of Police Disso to get his assessment.

Lynwood Leeman- (334 Fourth Street) Is asking Council when will the street work be completed. The roads in the borough have been left unrepaired, and residents are left to drive over these road conditions. Mr. Leeman is addressing previous garbage concerns from last month's meeting, garbage is still being placed out too early, and garbage cans are not being returned in a timely manner.

Response:

Councilmember Cardiff- Replied to Mr. Leeman, the road conditions were addressed under Ms. Suttons borough response. Road work is to be finished in November.

Manager Peticca- Asked Mr. Leeman to call the borough office when he sees the garbage placement happening before the permitted time/day. We can request that code investigate.

Councilmember Perovich- Suggested that we contact Waste Management to ask them to print a reminder about garbage placement of the billing invoice.

Mark Frydrych- (7 Meadow Street) Wanted to thank council and code enforcement for the container removal and the neighbor's residence. We are experiencing some trash still being dumped at the neighbor's property. The contractors have been down to Meadow Street to give updates for the road work scheduled.

Response:

Manager Peticca- Stated that after the Hillcrest paving project is complete the contractors will arrive down on Meadow Street to start the paving project. Further information will be given in Engineer Don Glenn's report.

Councilmember Perovich- Thanked the residents of Meadow Street for their accommodation while council worked to get that container removed from the neighboring property.

Janet Cronin- (405 Gilmore Avenue) Is reporting an RV that is parked on 6th Street. The vehicle is obstructing our vision to safely enter the street from our driveways. Ms. Cronin would like to see this addressed before an accident happens. (Ms. Cronin added a comment about the garbage pickup while her response to the RV was being given). Would like certain exceptions to be considered during the garbage placement, especially in the winter months and those weather conditions.

Response:

Manager Peticca replied to Ms. Cronin, The borough will ask code enforcement to follow up with an investigation, and possibly ask the Chief of Police to be involved for the RV concern.

Councilmember Bayko- Commented that there can be exceptions made to the garbage placement in certain situations. The issue we are trying to avoid is the excess bags being placed out for animals and rodents to get into. The council's goal is to stay strict to the ordinance.

Councilmember Perovich- Commented the goal is to keep after the habitual offenders that never take their garbage cans back and just use that area for a staging location for their garbage.

8. Report from Borough Engineer, Glenn Engineering

a. Report submitted-

Don Glenn- The contractor is scheduled to start paving Meadow Street on Monday weather permitting. Hillcrest Drive is being paved in conjunction with Meadow Street. Under new business is Westmoreland Road and the street's width reduction. The recommendation from Glenn Engineering is to reduce the street width from 36ft to 24ft. This will reduce repair costs and will make the street the same standard size as the other streets in the borough. El Grande is completing a paving project in the amount of $4500.00. There will be some minor repairs on Jackson Street to correct the damage done by Waste Management, more restoration for Jackson Street will occur next year. Glenn Engineering applied for an LSA grant to fund future street paving projects in the Borough, the status of the grant will be discussed next month. Mr. Glenn mentioned a DCNR grant the borough should apply for. To apply for these funds a Motion is needed or a ratification next month.

b. Public comment on Mr. Glenn's report-

Councilmember Perovich- Questioned if the borough would need matching funds for the DCNR grant.
Don Glenn- Replied he was unsure and would need to follow up with an answer.
Councilmember Perovich- Questioned if the street reduction would be from the left-hand side of the road.
Don Glenn- Replied yes.

Manager Peticca- There is an itemized list of streets categorized by condition. Over the next few months, the borough and Mr. Glenn will rate the streets and the ones that need the most repairs will be ranked first to least troubled. The time span for this project is over a 5-to-10-year span.

c. Glenn Engineering dismissed from meeting

9. Mayor's Report: **Mayor Llewellyn read his report. There was a resignation from part time Police Officer Carlson. There was anticipation of his departure and we've since hired Officer Warhos.**

10. Committee Reports

a. Community & Economic Development (Chair Steve Perovich/Co-chair Justin Batzel)
Councilmember Perovich spoke about the meeting between Borough manager and an organization called Scenic Pittsburgh. They provided the borough with a wealth of knowledge and information. The organization works with municipalities as a free resource to help develop comprehensive plans and zoning.

b. General Government & Finance (Chair Pat Bayko/Co-chair Chris Corrales)
Councilmember Bayko stated that the 2023 Budget is to be presented at the November council meeting.

c. Parks & Recreation (Chair Justin Batzel/Co-chair Steve Perovich)
Councilmember Perovich Nothing to report

d. Planning, Property, & Ordinances (Chair Casey Shoub/Co-chair Zack Cole)
Councilmember Shoub read the report that code provided.

e. Public Safety (Chair Chris Corrales/Co-chair Pat Bayko)
Councilmember Bayko- nothing to report.

f. Public Works & Sanitation (Chair Zack Cole/Co-chair Casey Shoub)
Councilmember Cole- nothing to report.

g. Junior Council Person (JCP) Report-
Miss. Moraca read her report.

h. President Kris Cardiff- **Nothing to report**

11. Approve **Ordinance 3-2022** Storage Container Ordinance
    a. Motion: Councilmember Shoub
    b. Second: Councilmember Cole
    c. Discussion- Approve motion to advertise Ordinance 3-2022 Storage Container Ordinance.
    d. Vote: 5, 0, 2 (Absent)

12. Motion to ratify the Resolution 4-2022 Local Share grant application.
    a. Motion: Councilmember Perovich
    b. Second: Councilmember Shoub
    c. Discussion- Councilmember Cardiff noted we were notified about this grant at the September discussion meeting by Representative Dunbar's Office. There was a very small window of opportunity to get the grant submitted. The funding will be used to aid with the camera installation around the borough. The application has been submitted and the grant is awarded in the spring.
    d. Vote: 5, 0, 2 (Absent)

13. Motion to approve the Trafford Borough Trick or Treat on Monday October 31st, 2022, from 6pm-8pm
    a. Motion: Councilmember Cole
    b. Second: Councilmember Bayko
    c. Discussion- Councilmember Cardiff stated this was just a formality to have the event on the agenda. This confirms the date with the community.
    d. Vote: 5, 0, 2 (Absent)

14. Motion to approve Ordinance 4-2022, amending Chapter 170, Article V, Section 170-27.
    a. Motion: Councilmember Perovich
    b. Second: Councilmember Shoub
    c. Discussion- Manager Peticca mentioned there was specific verbiage that needed to be updated and added to this ordinance specifically to the curb-to-curb restoration requirements.
    d. Vote: 5, 0, 2 (Absent)

15. New Business

Discussion about Westmoreland Road and the street width reduction and possible action
Information was covered under Engineer Don Glenn's report. A motion can be made on this item.

Motion to advertise the street reduction from First Street East to Penn Trafford Middle School to a road width of 24ft.
    a. Motion: Councilmember Shoub
    b. Second: Councilmember Cole
    c. Discussion- Councilmember Perovich asked if there is any concern over the utilities or sewer.
    Councilmember Shoub responded there are no catch basins.
    Manager Peticca stated this motion needs to be to advertise.
    Councilmember Shoub makes motion to amend to say advertise.
    d. Vote: 5, 0, 2 (Absent)

Discussion on Cavitt Parking lot and possible action

Councilmember Cardiff – There have been no bids on the lot. Councilmembers decided to lower the bid and readvertise. The bid was $30,000.00 and it was lowered to $27,000.00. Motion added below and voted on.

Motion to readvertise the Cavitt Avenue parking lot at a minimum bid of $27,000.00.

a. Motion: Councilmember Bayko
b. Second: Councilmember Cole
c. Discussion- Councilmember Perovich- asked where will this be advertised? Can this be placed online on Zillow? Council member Cardiff replied that the borough will advertise this in the newspaper circulation, and it will be posted on the Facebook page and possibly Zillow.
d. Vote: 5, 0, 2 (Absent)

Discussion on Act 57 No Tax of Occupancy waiver from penalties and costs and possible action.

Solicitor Alexander explained this act was passed by Gov. Wolf earlier this year. The purpose of the Act is to provide relief to homeowners that did not receive a tax bill. Municipalities need to adopt a resolution setting forth the procedure for the Act 57 waiver. A resolution needs to be passed within 90 days of the effective date and the effective date is October 11, 2022. A resolution is required to be passed by January 9th, 2023. The council will have it on the agenda for the November meeting.

Discussion on Meadow Street and possible action

Councilmember Shoub- Addressed his concerns about the container removal that took place at 8 Forbes Road. After all of Council spent time and effort it was disappointing to hear there was a total lack of cooperation to assist in the container removal. He is making a recommendation for all of Meadow Street to have no parking.

Councilmember Bayko- Commented that the current parking arrangement has been working well and would hate to penalize the residents with a no parking arrangement. The suggestion is to wait till next month when the 90 days is over.

Councilmember Cardiff recommended that councilmembers wait 30 days and review all the options.

16. Old Business.

Councilmember Bayko asked when houses are bought and sold in the borough how are the homeowners made aware of our ordinances?

Solicitor Alexander- Replied every state has laws that you have to follow, along with local municipalities. There is no way to inform the public of every law there is. The best way is to have our ordinances uploaded to e-code 360 on the website and have code enforcement involved in enforcing the ordinances.

Manager Peticca Commented that the office references the monthly deed transfer report to ensure those requirements are met. It is a teamwork effort with the borough secretary and code enforcement.

Councilmember Cole- Asked what the stipulations were during the sale of the Mellon Bank property, there was an understanding that a sidewalk would be installed. What was the timeframe for the sidewalk to be completed, there is still no sidewalk.

Solicitor Alexander stated he will look at the sales agreement to define what the requirement is.

17. Adjournment

a. Announce the next regular discussion meeting for Tuesday, November 1st, 2022, at 7:00 p.m. in Council Chambers.
b. Move to adjourn
c. Motion: Councilmember Cole
d. Second: Councilmember Shoub
e. Discussion: No discussion
f. Vote: 5, 0, 2 (Absent)