# Trafford Borough Council Meeting Minutes
# July 1st, 2025

1. Call to Order – **Meeting called to order by Councilmember Cardiff at 7:03pm.**

2. Moment of Silence & Pledge of Allegiance

3. Roll Call- **completed by Secretary Nina Mulnix**

**Councilmembers present: Councilmember Bayko, Councilmember Cardiff, Councilmember Perovich, Councilmember Shoub**

**Councilmembers not present: Councilmember Dapra, Councilmember Deabner, Councilmember Schopp**

**Other staff present: Mayor Llewellyn, Solicitor Alexander, Manager Peticca, Secretary Mulnix, Code Enforcement Hamill, Engineer Penn E&R**

4. Guest Chris Corban- Updates on the Turtle Creek Connector

**Members involved with the Turtle Creek Connector Trail came to the meeting and gave a presentation. Councilmembers were provided with a handout of the updates related to the project.**

- **Project Development Stages**
- **Overview**
- **Proposed Trail Head**
- **Resources**

**The Turtle Creek Connector will connect the Carrie Furnace in Rankin to the WHT in Trafford. It will also connect to the Great Allegheny Passage via a future rehabilitation of the Carrie Furnace Hot Metal Bridge in Rankin.**

5. Notice of Executive Session held July 1st, 2025, for matters of personnel and property.

6. Approve the June 10th, 2025, Council Discussion meeting minutes.
    a. Motion: Councilmember Shoub
    b. Second: Councilmember Perovich
    c. Discussion: **No discussion**
    d. Vote: 4, 0, 3 (Absent)

7. Approve the June 2025 expense voucher lists.
    a. Motion: Councilmember Bayko

b. Second: Councilmember Shoub
c. Discussion: **No discussion**
d. Vote: 4, 0, 3 (Absent)

8. Public Comment
    a. Public Comment for all matters which the public has concern. No public comment or questions on agenda items will be received after this point.
    b. Public comment for motions not listed on the agenda will be received when called for.
    c. Borough Response

Donna Morrocco- (410 Edgewood Ave) came to ask for an update regarding the proposed work on the stone steps from Edgewood Ave to the Gazebo at Veterans Park.

Borough Response:

**Manager Peticca stated that there are concerns about the liability for the construction and usage of the steps, if the steps are not upgraded to code.**

Ms. Morrocco confirmed that the contractor will be removing the old steps and brought to grade.

**It was determined that the contractor needs to submit the scope of the project to the borough office before proceeding to conduct the work.**

Diane and Randy Kerrigan- (35 Sycamore St) came to follow up with the same concerns from last month's meeting and the flooding problem that is still occurring. Mr. and Mrs. Kerrigan provided an update that the neighbor is still blocking the storm drain and provided pictures of additional flooding. Mrs. Kerrigan also confirmed that there is no sewer easement on their property. The residents are asking for the borough to seek enforcement against the neighbor that is violating the storm/sewer act.

**Borough Response:**

**Amber Yon with Penn E&R stated that there is a stormwater ordinance and it follows Act 167. This scenario would require further investigation with the language of the ordinance. The borough is waiting for the outcome of the grant request submitted.**

**Solicitor Alexander stated that he will review the situation with code enforcement and will proceed with the course of action to assist.**

Rose Frollini- (505 Duquesne Ave) spoke at the previous recreation board meeting and is seeking approval to purchase and install a bench in honor of her parents and the new Sixth Street playground. Ms. Frollini has submitted a letter to councilmembers regarding the request.

**Borough Response:**

**Councilmember Perovich stated that when the design phase of the playground is to be developed the borough manager can reach out to Ms. Frollini to proceed with the placement and order of the bench.**

9. Report from Borough Engineer, Penn E&R
    a. Report submitted.
    b. Public comment on Penn E&R's report - **There were no questions on the report submitted.**

10. Mayor's Report-
    - **Mayor Llewellyn stated there was no report to give because the month of June ended the day before this meeting.**
    - **Mayor Llewellyn stated that union negotiations are ongoing for a new contract, there is another meeting scheduled for July 10th.**
    - **Mayor Llewellyn stated that there is a recommendation to hire two new officers coming up on the agenda.**

11. Committee Reports
    a. Community & Economic Development (Chair Steve Perovich/Co-chair Jesse Dapra)
    - **TECDC Member Jeff Contillo spoke about the August 2nd community yard sale from 8am to 2pm. The American Legion will also be hosting an indoor yard sale, and there will be a touch a truck event with first responders participating with their emergency vehicles.**
    - **Oktober fest is planned for September 6th, at the BY Park.**
    - **The beautification team has been very busy weeding and maintaining the public garden areas.**
    - **Flavor fest was a huge success with many participants.**

    b. General Government & Finance (Chair Pat Bayko/Co-chair Rose Schopp)
    - **The committee and the borough manager have been working together to prepare for the 2026 budget.**

    c. Parks & Recreation (Chair Jesse Dapra/Co-chair Steve Perovich)
    - **The playground program has started and has been well attended.**
    - **PTARC has decided to dissolve, and Trafford, Manor and Penn Borough would have the option to partner with Penn Townships' newly organized recreation board. There will be more discussions on how to navigate through this change.**
    - **The committee congratulated the Penn Trafford Girls Softball team for their state championship win.**

    d. Planning, Property, & Ordinances (Chair Casey Shoub/Co-chair Ralph Deabner)
    - **Code Enforcement read the June report.**

    e. Public Safety (Chair Rose Schopp/Co-chair Pat Bayko)
    - **The committee had nothing to report.**

    f. Public Works & Sanitation (Chair Ralph Deabner/Co-chair Casey Shoub)
    - **The committee had nothing to report.**

    g. Junior Council Person (JCP) Report

- **JCP Member Claypool stated that the rotation for June was mock council meeting to close out the program.**
- **The JCP program will be working on improvements for the 2025/2026 school year.**

h. President Kris Cardiff

- **There is an opportunity for the borough to work with a company called Plus Public that creates brands for small communities, this would be geared to attract new business and new opportunities to the borough.**

12. Manager's Report –
    - **Infrastructure issue Cavitt & Fourth: There is 35 ft section of sanitary sewer pipe that needs replaced, there is also a break right before the manhole and there is 8in pipe that needs to be televised to have a better understanding of the extent of that repair.**
    - **Infrastructure issue Homewood: the borough is still awaiting the footage for the engineers to review.**

13. Motion to ratify to advertise the Civil Service Commission to meet on July 7th, 2025, at 5:00 pm for formal adoption of the full-time officer eligibility list and certification of the qualified applicants.
    a. Motion: Councilmember Shoub
    b. Second: Councilmember Perovich
    c. Discussion: **No discussion**
    d. Vote: 4, 0, 3 (Absent)

14. Motion to ratify to hire 2 full-time police officers Kenneth Burke and Trevor Hyle pending certification by the Civil Service Commission and psychiatric evaluation completed for both hires.
    a. Motion: **See Motion A & B below**
    b. Second: **See Motion A & B below**
    c. Discussion: **Council decided to break the motion down for each officer.**
    d. Vote:

**A.** Motion to hire Trevor Hyle pending certification by the Civil Service Commission and psychiatric evaluation completed for both hires.
    a. Motion: Councilmember Shoub
    b. Second: Councilmember Perovich
    c. Discussion: **No discussion**
    d. Vote: 4, 0, 3 (Absent)

**B.** Motion to hire Kenneth Burke pending certification by the Civil Service Commission and psychiatric evaluation completed for both hires.
    a. Motion: Councilmember Shoub
    b. Second: Councilmember Perovich
    c. Discussion: **No discussion**
    d. Vote: 4, 0, 3 (Absent)

15. Motion to approve the bid from Plavchak Construction for the police expansion in the amount of $125,300.00

a. Motion: Councilmember Shoub
b. Second: Councilmember Bayko
c. Discussion: **No discussion**
d. Vote: **Rollcall Vote: YES, Councilmember Bayko, Perovich, Shoub. Vote NO, Councilmember Cardiff. Motion carried 3, 1, 3 (Absent)**

16. New Business
    a. 438 Cavitt Lot Sale agreement and donation for possible action

**Manager Peticca stated that there was an agreement that was presented to the current owners during a magistrate hearing where the owners would be eligible for a tax write off to demo the property and be given to the land bank.**

Discussion-

**Option A – Trafford Borough agrees to a settlement with the owners of 438 Cavitt Avenue that would convey the property to the landbank.**

**Option B- Trafford borough agrees to take over the property.**

A motion is on the floor to approve transfer of ownership from the owner of 438 Cavitt Avenue to the Land Bank or the alternative to Trafford Borough.

a. Motion: Councilmember Shoub
b. Second: Councilmember Perovich
c. Discussion**: Councilmember Bayko asked what happens to the monies owed to the borough from their citations? Solicitor Alexander stated that they are currently waiting for appeals, but with this arrangement those penalties and fines will go away.**
d. Vote: **Rollcall Vote: YES, Councilmember Cardiff, Perovich, Shoub. Vote NO, Councilmember Bayko. Motion carried 3, 1, 3 (Absent)**

17. Old Business
    a. Manager Ordinance and possible action

**Councilmember Cardiff stated this was discussed at a previous meeting, and the information has been found, and no official action is needed at this time.**

    b. Veterans Park and possible action

**This was discussed during public comment, nothing additional is needed.**

**Mayor Llewellyn asked if there could be some adjustments made to the South Trafford Ballfields, the field could benefit from a load of dirt.**

**Manager Peticca asked for a quote to be collected so that it could be factored into the budget for next season.**

Adjournment

a. Announce the next Regular Council Meeting on August 5th, 2025, at 7:00 pm in Council Chambers.
b. Move to adjourn: Councilmember Shoub
c. Second: Councilmember Perovich
d. Discussion: **No discussion**
e. Vote 4, 0, 3 (Absent)

Respectfully submitted,

Nina Mulnix
Borough Secretary